

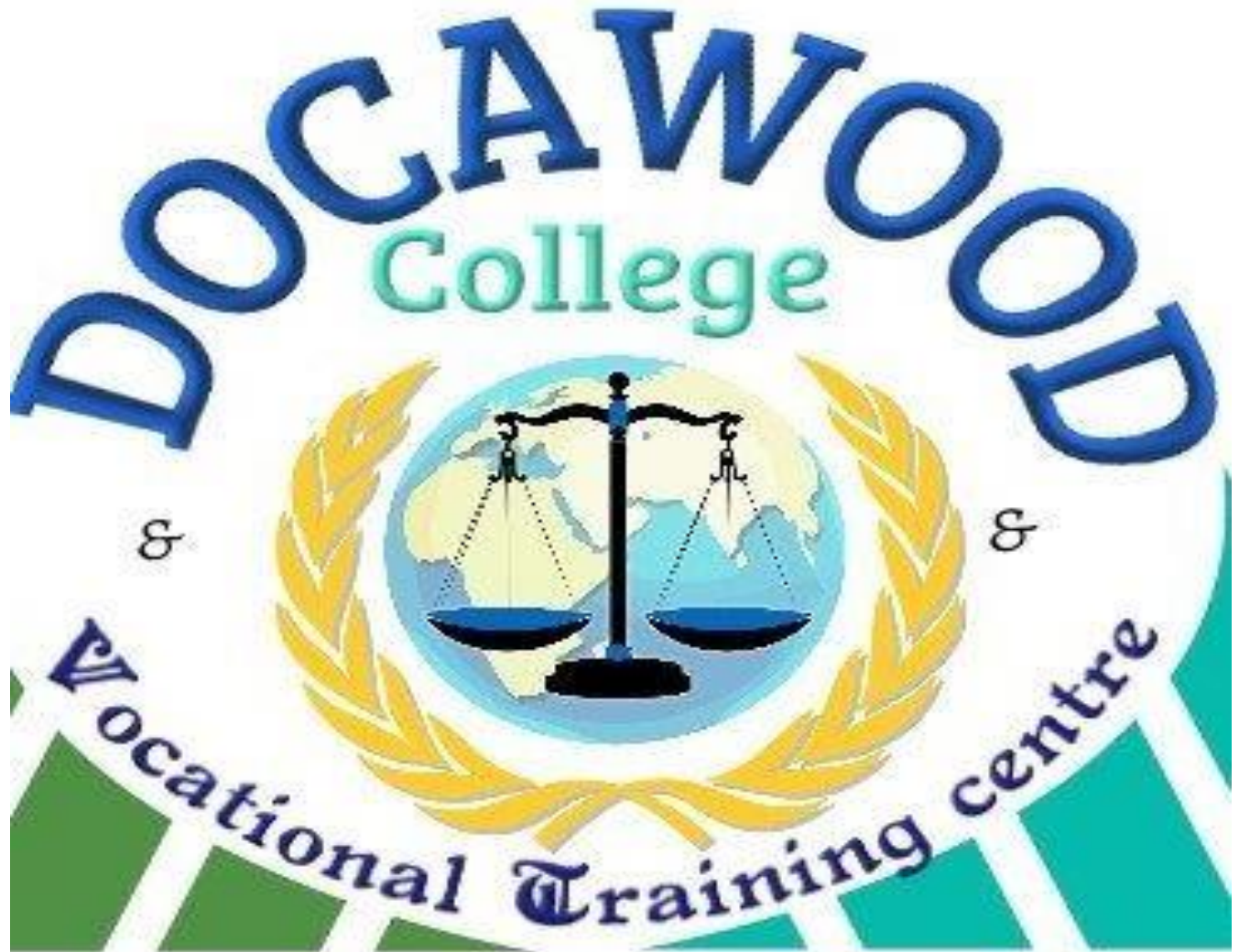
DOCAWOOD COLLEGE

0799563410

kings plaza, 1st floor

docawood.college@gmail.com

COLLEGE PROFILE



INDUSTRY WORLD CLASS EDUCATION PROFESSIONALS IN EMERGING ASIA



DIRECTORS MESSAGE

Education is a passage to freedom from the shackles of ignorance.

In today's dynamic world, education is an asset. Here at DOCAWOOD, we strive to provide experiential training and quality education.

However, holistic education does not end at learning. We make sure that our students are rooted in the values and knowledge of the word of God.

It is our promise to make them not only successful human beings in academic realms but in areas of spiritual growth and development. DOCAWOOD is an initiative towards creating tomorrow's leaders that are God fearing who are willing to change this world for better.

I strongly believe, that an education Institute is not just about bricks, mortar and concrete, but about building character, enriching minds and enriching experience that lasts a lifetime.

We give our students wings of ambitions, so that they can soar like falcons to touch the skies and endeavor to make them global citizens who can look beyond geographical boundaries and promote a culture of peace and Godliness.

I am confident that with the concerted efforts of the academic team led by our highly experienced faculty heads will scale up to the greater heights of excellence in the years to come. Apart from curriculum based bodies, the emphasis is made on the promotion of innovative-driven projects, collaborations with industries, soft skill & personality development, co-curricular and extra-curricular activities.

We believe this coupled with the spiritual nourishment will fine-tune scholars' character and work towards building a holistic culture that values the individuality of each student, helping them realize and unlock their great potential. Thank you God bless you.

PRINCIPALS MESSAGE

Docawood College recognized in technical education and training, spiritual wellbeing and student relationships.

We have created a safe social spiritual and physical environment that helps all our students learn and succeed.

I am pleased to report that our calculated approach to education and training is seeing real benefits to our students.

In order to accomplish our vision and mission we are prepared to take as much effort as possible for the betterment of our academic scenario in Kenya. I feel proud that I am part of such an excellent institute which is shaping modern Kenyan youths in self-reliance as a leading college in Kenya we emphasize developing and maintaining positive relationships ethical and civic principles.



We encourage all our students to develop high expectations about themselves, their lives, work and their behavior. This is our expression of our co values.

We get encouragement, looking at bright and successful careers of our students, which subsequently benefit the society.

Our college cares for the individual development of each and every student. We accord prime importance to the behavioral discipline, moral integrity, spiritual growth and cognitive development of our students.

We have a purposeful dedicated session for everyone at DOCAWOOD COLLEGE to experience communion with God every day I wish the best of treasure ,peace and prosperity to all our beloved students, listening and caring directors and those who contribute to the noble task of spreading education and its manifest at DOCAWOOD COLLEGE.

VISION

To the best premier source for Education, workforce Training and Economic Development in our nation, this will give opportunity for every individual to remain relevant in the scope

MISSION

We prepare and empower students to be successful by helping them develop the knowledge, skills and abilities needed to enter or progress within the workforce.

CO VALUES

We are committed to showcase the highest level of professionalism

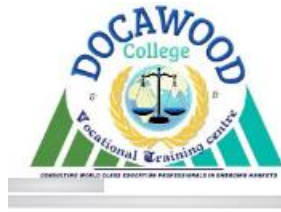
Integrity and transparency-we behave and communicate sincerely and honestly

Equal access and diversity –we embrace diversity, ensure accessibility and champion all learners.

Respect-we treat everyone with dignity and offer superior service

GOALS

1. Our student –to provide students with quality learning experiences and support in finding fulfillment in the education, employment, productive citizenship, and lifelong learning.
2. Our people –to support and empower each employee to make the best possible contribution towards student success.
3. Our business-to make business decisions that support teaching and learning while reflecting best practices That in College achieving its mission and mandate
4. Our community-to empower that the college contributes to the economic and social prosperity of the communities we serve.



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OUR BELIEFS

1. A literate and educated citizenry's vital to democratic society.
2. All people are entitled to a high-quality education, grounded in sensitivity to individual dignity, professional integrity, and a positive and nurturing environment
3. A dynamic education systems fosters and equitable productive economy in a global environment

Technology should be used to improve the quality of teaching and learning, research and scholarship, and outreach of the state, nation and the world.

TRAINING PROGRAMS

Docawood College and VTC has a vast experience in delivering quality, efficient and effective training at both diploma and certificate level in its up to date curricula.

The programmes are designed to offer relevance in the rapidly changing world of emerging technology and fosters the qualities of imagination and independence of thought.

All our academic programs are highly competitive and enjoy full accreditation from both the national and international exam bodies.

All students who enroll in institution are guaranteed qualified and experienced lecturers in all programs and value for their money in a conducive learning environment.

The institution mainly focus on enhancing academic and professional excellence through innovation and discovery of knowledge and education hence producing experts and consultants in technology and creative skills.

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The institution also enjoys various modes of study including distance, online, part time and regular classes in the following departments.

1. School of I C T and information studies
2. School of beauty and fashion design
3. School of hospitality
4. School of business studies
5. School of engineering

1. SCHOOL OF ICT & INFORMATIONS STUDIES

CERTIFICATE COURSES

Duration 3 months (1 term)

Exam body KNEC / Internal

Tuition fees Ksh. 15,000 per term

Entry level D+ and below

- I. Computer applications (packages)
- II. Information communication technology
- III. Operating systems
- IV. Computer aided designs
- V. Computer aided graphic design
- VI. Web design and development
- VII. Computer programming languages
- VIII. CISCO networking academy
- IX. Digital media packaging
- X. Statistical packaging
- XI. Financial accounting program
- XII. Computer hardware and maintenance

DIPLOMA COURSES

Duration 6 months (2 terms)

Exam body KNEC

Tuition fees ksh 15,000 per term

Entry level C- and above

- I. Information communication technology
- II. Computer engineering
- III. Computing and information studies

2. SCHOOL OF BEAUTY AND FASHION DESIGN

CERTIFICATE COURSES

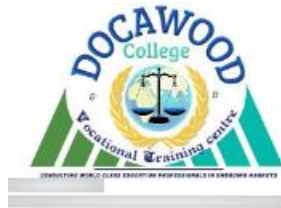
Duration 6 months (2 terms)

Exam body NITA, KNEC, Internal

Tuition fees ksh. 15,000 per term

Entry level D+ and below

- I. Hair dressing



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- II. Beauty therapy
- III. Cosmetology
- IV. Fashion design
- V. Dressmaking
- VI. Tailoring
- VII. Salon management
- VIII. Nail technology

DIPLOMA COURSES

Duration 9 months (3 terms)

Exam body KNEC, NITA

Tuition fees ksh. 15,000 per term

Entry level C- and above

- I. Hair dressing
- II. Beauty therapy
- III. Cosmetology
- IV. Fashion design
- V. Dressmaking
- VI. Tailoring
- VII. Salon management
- VIII. Nail technology

3. SCHOOL OF HOSPITALITY

CERTIFICATE COURSES

Duration 9 months (3 terms)

Exam body NITA, KNEC, Internal

Entry level D+ and below

- I. Catering and accommodation management
- II. Housekeeping and laundry operations
- III. Food processing
- IV. Food and beverage production and services
- V. Bakery technology
- VI. Hotel and catering services
- VII. Hospitality management

DIPLOMA COURSES

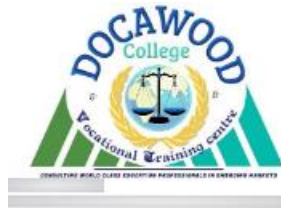
Duration 15 months (5 terms)

Exam body NITA, KNEC

Tuition fees Kish. 15,000 per term

Entry level C- and above

- I. Food and beverage production and services
- II. Catering and accommodation management
- III. Housekeeping and laundry management
- IV. Bakery technology



- V. Hotel and catering law
- VI. Restaurant services
- VII. Food and beverage management
- VIII. Housekeeping and accommodation studies
- IX. Hospitality management
- X. Food production

SHORT COURSES

Duration 1 month

Exam body internal

Tuition fees 10,000

- I. Cake making and decoration
- II. Bakery and pastry making
- III. Professional home making

4. SCHOOL OF BUSINESS STUDIES

CERTIFICATE COURSES

Duration 9 months (3 terms)

Exam body KNEC, Internal

Tuition fees ksh. 15,000 per term

Entry level D+ and below

- I. Business management
- II. Sales and marketing
- III. Human resource management
- IV. Accounting technician
- V. Records management
- VI. Front office operations
- VII. Office management
- VIII. Public relations
- IX. Store keeping operations
- X. Training of trainers(TOT)

DIPLOMA COURSES

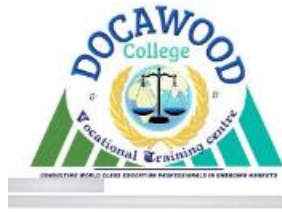
Duration 15 months (5 terms)

Exam body KNEC

Tuition fees ksh. 15,000 per term

Entry level C- and above

- I. Business management
- II. Sales and marketing
- III. Human resource management
- IV. C P A
- V. Accounting and accountancy
- VI. Banking and finance
- VII. Public relations
- VIII. Purchase and supply chain management



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**5. SCHOOL OF ENGINEERING
CERTIFICATE COURSES**

Duration 9 months (3 terms)

Exam body NITA

Tuition fees ksh. 15,000 per term

Entry level D- and below

- I. Plumbing - artisan grade 111, 11, 1
- II. Electrical installation - artisan grade 111, 11, 1
- III. Motor vehicle mechanics – artisan grade 111, 11, 1
- IV. Motor vehicle electrician – artisan grade 111, 11, 1
- V. Craft certificate in electrical and electronics

DOCAWOOD COLLEGE & VOCATIONAL TRAINING CENTRE

COURSES OFFERED

- + INFORMATION TECHNOLOGY (ICT)
- + HAIRDRESSING & BEAUTY THERAPY
- + BAKING & PASTRY MAKING
- + ELECTRICAL INSTALLATION
- + FASHION & DESIGN

CERTIFICATE, DIPLOMA & SHORT COURSES

0799 563 410

COURSES OFFERED

- ★ INFORMATION TECHNOLOGY (ICT)
- ★ HAIRDRESSING
- ★ BEAUTY THERAPY
- ★ BAKING
- ★ PASTRY MAKING
- ★ ELECTRICAL INSTALLATION
- ★ FASHION & DESIGN
- ★ PLUMBING

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★ SHORT COURSES

- ★ COMPUTER PACKAGES
- ★ DREADING
- ★ PIERCING & TATTOOING
- ★ FACIAL THERAPY